MGSE *Thesis to Pubs* Scholarship Guidelines

1. Background

1.1 Overview

The Melbourne Graduate School of Education *Thesis to Pubs Scholarship* is specifically aimed to assist Graduate Researchers (GRs) (PhD and DEd) to write and submit journal articles on the basis of their doctorate thesis whilst the thesis is under examination. The journal articles must be co-authored with one or more of their supervisor(s) (principal or co-supervisors). This scholarship will be open throughout 2021 to all eligible GRs.

1.2 Eligibility

GR candidates who meet all of the following criteria are eligible to apply for funding:

- who are currently enrolled in a PhD or DEd at the Melbourne Graduate School of Education;
- who are currently under examination (i.e. within less than one month of submission) or who have lodged an intention to submit within the Thesis Examination System (TES) (i.e. within 3 months of submission noting that in the latter case, funding will not be allocated to the GR candidate until the thesis has been officially submitted for examination in TES);
- whose thesis has not been lodged in TES as a "Thesis With Publications";
- who are not employed at another university;
- who have the support of one or more of their supervisor(s) (principal or co-supervisors) to be co-author(s).

1.3 Scholarship

The scholarship will be for $5,000.00, sponsored through the William and Kate Herschell trust.

The proposal should identify the proposed article accompanied by an abstract and targeted journal. The scholarship is to be exclusively used to develop the submitted paper to top-tier Q1 journals. A report and copies of the submitted articles is to be forwarded to MERI.

Open Access and publication costs will not be paid by MGSE.

1.4 Assessment

Assessment of all applications is undertaken by an experienced panel from within the Melbourne Graduate School of Education under the leadership of Associate Professor Gosia Klatt, the GR coordinator Student Experience.

Assessors will be asked to consider applications against the following criteria:
- Plain language summary of the proposed publication, and the relation of the publication to the thesis (200 words)
- Status of research to be translated into publication, e.g., identify a chapter of the thesis or a conference presentation that will serve as the basis for a publication
- Quality of the submitted abstract
- Quality and status of targeted journal and contingency publication plan
- Quality and status of targeted journal
- The strong alignment of the abstract and the aims of the targeted journal
- Appropriate and realistic planning (timeline)
- Clear outline of roles and contributions of each author as per the signed co-authorship form of parties involved.

All applicants will be informed of the outcome of the assessment of their application and provided with written feedback within two weeks of submitting their application to the MERI team and Associate Professor Gosia Klatt.

1.5 Collaboration

Collaboration with supervisors is integral to the proposal. Applicants must co-author with their supervisor(s). Involvement of the supervisor as a second or third author ensures that the application will assist in
- strengthening the GR candidate's career trajectory;
- strengthening the likelihood that the paper will be accepted into the targeted Q1 journal in a timely manner.

Note the GR candidate must be first author of any publications that arise from the scholarship and in doing so, **contribute more than 50% of the work towards the publication(s)**. Advice from MERI, librarians and senior academics is available upon request.

Note that the supervisors contribution to the papers must be in accordance with the authorship requirements set out in the Australian Code for Responsible Conduct of Research (see https://www.nhmrc.gov.au/about-us/publications/australian-code-responsible-conduct-research-2018).

2. How to Apply

2.1 Application form

Applicants for the *Thesis to Pubs Scholarship* must complete a short application form via SmartyGrants addressing the assessment criteria (see 1.4). The form will include:
- Status of Doctorate Completion
- Name of supervisors
- For the proposed publication, a signed co-authorship form all parties (ie GR candidate and supervisor(s) that each party agrees to:
    - their explicit roles and responsibilities in producing the paper(s) (these should be clearly outlined)
    - the proposed timeline for the production and submission of paper(s) to the standard required for submission
    - adherence to the authorship guide supporting the Australian Code for Conducting Responsible Research (see https://www.nhmrc.gov.au/about-us/publications/australian-code-responsible-conduct-research-2018).
    - The authorship order for each publication
- Justification of the appropriateness of the targeted Q1 journal (including contingency and publication plan) and how the paper aligns to the aims of the journal
- List of publications / presentations made by the applicant (this may be added as an appendix; additional to the 2 pages)

2.2 Submission

Applications must be submitted electronically through SmartyGrants.

3. Scholarship

A maximum of $5000.00 will be awarded per scholarship and an applicant can only be awarded one scholarship. The scholarship payment will be issued in two installments:
- Installment 1: $3000 on awarding of the scholarship

- o Installment 2: $2000 on evidence of submission of journal article in accordance with planned proposal and including the University of Melbourne affiliation and acknowledgment of scholarship funds. The evidence of submission of journal article must be emailed to the MERI team (MGSE-research@unimelb.edu.au) and Associate Professor Gosia Klatt (klattm@unimelb.edu.au) at least 5 business days prior to submitting final thesis to Minerva.

4. Outcomes and reporting

4.1 Outputs

The output will be one journal article submitted in accordance with publication plan and prior to depositing the final thesis to MINERVA.

4.2 Reporting requirements

A report of no more than 500 words must be provided to MERI and Associate Professor Gosia Klatt, outlining the work undertaken during the scholarship with a breakdown of project outcomes (i.e., status of the submitted articles), and a copy of the submitted abstracts, articles, and review feedback (if available), and publication status.