

Our Ref: 2014-084
Your Ref:

A Development Assessment and Reporting Program for Students with Additional Learning Needs (SWANSs)

We confirm the offer for The University of Melbourne's Assessment Research Centre to provide access to and reporting for your school for use of the Developmental Assessment and Reporting for Students with Additional Needs (SWANS) program and materials via the Assessment Research Centre's online testing system (ARCOTS).

Background

The SWANS assessment and reporting program and materials were developed by the University of Melbourne's Assessment Research Centre for the purpose of describing and monitoring the learning of students with additional needs across foundational or enabling skills such as communication, literacy, personal learning skills, interpersonal development, and emotional understanding. They were developed through a foundation partnership with the Victorian Department of Education and Early Childhood Development and the Centre for Advanced Assessment and Therapy Services with the support of the Australian Research Council.

Services

The University of Melbourne's Assessment Research Centre will provide your school with the following services to support access to the SWANS assessment and reporting tools:

1. Access to the SWANS assessment and reporting tools via the University of Melbourne's Assessment Research Centre's Online Testing and Reporting System (ARCOTS). ARCOTS is hosted and maintained by the University of Melbourne's Assessment Research Centre;
2. Reasonable helpdesk support to the school between the hours of 9.00 a.m. and 4.30 p.m. Monday to Friday in the school calendar year (i.e., excluding school holidays) relating to access to and use of the SWANS assessment and reporting tools; and
3. Access to the SWANS assessment and reporting tools will provide the school with:
 - a. Rocket or Learning Readiness Reports, with recommended teaching and learning strategies for students at each level of proficiency on the leaning progressions;
 - b. Individual Profile Reports, to provide an overview of strengths and challenges and monitor learning across time; and
 - c. Class reports, to allow teachers to review the learning progress of their students as a group.

The school can access their student reports at any time during the term of this Agreement.

Intellectual Property.

All intellectual property related to use of the SWANS assessment and reporting program and materials will remain owned by the University of Melbourne's Assessment Research Centre, who hereby grants to the school a non-exclusive licence to use the intellectual property arising under this Agreement for its internal purposes. UoM Commercial is the agent of the University

The University of Melbourne
Incorporating UoM Commercial Ltd and the School of Melbourne Custom Programs

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of Melbourne's Assessment Research Centre with respect to intellectual property arising under this Agreement. The University of Melbourne's Assessment Research Centre shall have the right to publish in learned and academic journals and to use for its internal research purposes all de-identified data evaluations statistics and other material or information obtained as a result of the carrying out by UoM Commercial of its obligations under this Agreement.

Register for SWANs

Your access to the SWANs assessment and reporting program will be provided upon receipt of the following information:

1. Complete the details of this letter of agreement in the space provided below and return one original signed copy to:

The SWANs Team
Assessment Research Centre
Melbourne Graduate School of Education
Level 8/100 Leicester Street,
University of Melbourne, Parkville, Victoria, 3010
Email: swans-ables-help@unimelb.edu.au

2. On receipt of your signed copy of this letter of agreement, you will be issued with an invoice for the annual service fee of **\$270 plus GST**.
3. On receipt of your payment, an email with details of your registration code, password, and link to the SWANs program and *Getting Started* handbook will be sent to the email address you provide below.

Term

Services will commence on the day of receipt of payment of your annual service fee and continue for one calendar year.

Yours sincerely

Doron Ben-Meir

Chief Executive Officer
UoM Commercial Ltd
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ACCEPTANCE:

School Name:

Signature:

Print Name:

Position:

Your email:

Date:
